

Policy:

It is the policy of the Pennsylvania Trauma Systems Foundation (PTSF) to identify criteria for committees to meet in order to be formally recognized and supported by the board of directors.

Procedure:

In order to request formal, board recognition, committees must . . .

1. The committee should develop a written charter that includes how the committee will both further and enhance the PTSF's mission and vision.
2. Provide a current membership roster that shows statewide membership from accredited trauma centers.
3. Show active committee involvement for *at least* one year.
4. Show evidence of an engaged Community on the PTSF website.
5. Provide evidence of a defined work plan, as well as goals achieved within the past 12-months.

NOTE: During this time of committee organization, PTSF will support the committee with conference call/WebEx capabilities.

Once approved, board recognized committees will . . .

1. Be added to the Bylaws.
2. Be chaired (or co-chaired) by a PTSF board member.
3. Adhere to the guidelines outlined in BD-109 Committee Membership.

Additional considerations . . .

1. Compliance with this policy does not automatically guarantee board approval.
2. Board support of a committee can be revoked at any time.

Approved by PTSF Board of Directors:

Original Date: 09/29/2017

Revise Date:

Review Date:

Juliet Altenburg, RN, MSN—Executive Director