

### **Policy:**

The following policy outlines the process for credentialing/education compliance review during all accredited trauma center and pursuing hospital visits (both consultative and accreditation visits).

### **Procedure:**

Pennsylvania Trauma Systems Foundation (PTSF) staff members will request to review the trauma program's credentialing and educational compliance reports/non-compliance reports.

Any areas of non-compliance will be shared with the survey team and included in his/her final comments to the PTSF Board of Directors (Board).

### **Additional Information:**

1. Education information will only be reviewed for the reporting period.
2. PTSF staff may request to review up to five staff educational files to confirm compliance, as noted in the trauma program's educational reports.
3. Hospitals must complete the credentialing/education template located on the PTSF website ([www.ptsf.org](http://www.ptsf.org)).
4. With regard to nursing compliance, the thresholds for maintaining educational compliance, as noted in policy AC-109 "Compliance with Nursing Education Standards," will be maintained and reflected in the survey team comments.
  - a. Hospitals pursuing trauma accreditation should refer to the Standards of Accreditation for guidance.

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Approved by PTSF Board of Directors:

Original Date: 03/18/2010  
Revise Date: 04/01/2016  
Review Date: 04/01/2016

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