

# EDUCATION FEE SCHEDULE

Effective January 1, 2018

## FOR HOSPITAL'S PURSUING TRAUMA CENTER ACCREDITATION

- The Education Fee is invoiced on the date that the Letter of Intent (LOI) is received by PTSF. The fee is prorated in the first year and billed annually until the pursuing hospital becomes accredited.
  - The annual fee is \$1,500
  - The prorated fee, based upon the receipt of the LOI, is as follows:
    - January through March ..... \$1,500.00
    - April through June ..... \$1,125.00
    - July through September ..... \$750.00
    - October through December ..... \$375.00
  - Once accredited, no Education Fee will be charged
  - Prorated refunds are not offered when hospital's become accredited

## WHAT'S INCLUDED

- Listed below, but not limited to:

TOPIC	DETAILS/FREQUENCY	CONTACT
Trauma Program Development	<p>This in-person meeting will include the following topics:</p> <ul style="list-style-type: none"> <li>▪ Review of PTSF operations</li> <li>▪ Overview of site survey/accreditation process</li> <li>▪ Site survey [consultative visit] preparation</li> <li>▪ Trauma program development guidance</li> <li>▪ Trauma Registry Overview</li> </ul> <p>A minimum of one (1) session must be conducted within the first year of submitting a Letter of Request (LOR) to pursue trauma center accreditation. Additional sessions are optional, and are highly recommended with trauma program staff turnover.</p>	<p>Amy Krichten            Director of Accreditations  <a href="mailto:akrichten@ptsf.org">akrichten@ptsf.org</a></p>
Performance Improvement Education	<p>This in-person meeting will include the following topics:</p> <ul style="list-style-type: none"> <li>▪ Performance Improvement (PI) plan implementation guidance</li> <li>▪ POPIMS software hands-on training</li> </ul> <p>Sessions are optional, but highly recommended for hospitals pursuing trauma accreditation.</p>	<p>Terry Snavelly            Manager of Trauma Performance Improvement &amp; Patient Safety (PIPS)  <a href="mailto:tsnavely@ptsf.org">tsnavely@ptsf.org</a></p>

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Trauma Registry Abstraction Education	<p>There are multiple sessions which can occur in-person, or virtually:</p> <p><u>Virtual Trauma Registry Orientation</u>            This session includes the following topics:</p> <ul style="list-style-type: none"> <li>▪ Overview of PTSF Trauma Registry Operations</li> <li>▪ Basic PTOS abstraction processes, including data abstraction</li> </ul> <p>This ½ day session is <i>mandatory</i>, and should occur at least one year prior to the accreditation site survey or consultative visit.</p> <p><u>Interrater Reliability Audit</u>            This in-person session includes the following topics:</p> <ul style="list-style-type: none"> <li>▪ Re-abstraction and evaluation of selected case records</li> <li>▪ Accession review to evaluate the process used to identify patients for PTOS inclusion</li> </ul> <p>This 1-day session is <i>mandatory</i> and should occur the year prior, and the year of the accreditation site survey or consultative visit.            Additionally:</p> <ul style="list-style-type: none"> <li>▪ This audit re-occurs annually until accreditation is achieved</li> <li>▪ This audit occurs once during the first year of accreditation</li> </ul>	Lyndsey Diehl Manager of Trauma Data Quality <a href="mailto:ldiehl@ptsf.org">ldiehl@ptsf.org</a>

## ADDITIONAL INFORMATION:

- **Grant opportunities may exist**—Critical Access Hospitals (CAH) may be eligible for waived or discounted fees based upon availability of grant funding provided to PTSF by the Medicare Rural Hospital Flexibility Grant Program administered through the Pennsylvania Office of Rural Health. Contact [kburd@ptsf.org](mailto:kburd@ptsf.org) for details.
- **Education**—this includes in-person hospital based meetings, “meet-and-greet” sessions for senior leadership, web-based education, telephone inquiries and post-deliberation meetings with board members.
- **For further information**—see policy AC-130, Process for Becoming an Accredited Trauma Center